

North Carolina A&T State University

FACULTY SENATE MEETING MINUTES

January 26, 2010

2014 Smith Hall

Senate Members Present: Edith Archibald, Elizabeth Barber, Shearon Brown, Dewayne Brown, Horlin Carter, Lemuria Carter, Linda Callahan, Jim Crawford, Roy Coomans, Salil Desai, Wendy Hamblet, Floyd James, Thelma King, Patricia Lynch, Wayne Moore, Jeff Nkonge, Janis Oldham, Sang Hyon Oh, Cassandra Plater, Zhaoqiong Qin, Craig Rhodes, Messiha Saad, Janet Seiz, Derick Smith, Brian Sims, Patricia Whitfield, Yunqui

The meeting was called to order by Dr. Linda Florence Callahan at 3:10 p.m.

Moment of Silence

Correction to the Minutes – Dr. Thompson was present at the meeting with the Chancellor in November 2009 (by Dr. Callahan)

Callahan Comments

New Senators

Dr. D. Wayne Brown (S) is the new senator, and replaces Ms. Angela Lemons. Dr. Abraham Kapeed (A) will serve as alternate.

Set back in administrative support.

Dr. Callahan shared that the Provost did not support the Senate Leadership team's written request to reduce the teaching load for Dr. Callahan, who still has a 3-course load.

Several Senators shared concern and disappointment that the provost did not provide the support for the Faculty Senate president to teach fewer courses.

As a rule, other campus faculty senate presidents get release time. For instance, Dr. Callahan's peer at UNCG does not teach as a result of serving as Faculty Senate president, and for serving on ?? Senators wondered whether the consideration can be 'preparation' for courses instead of 'hours', and whether Dr. Callahan could send a representative to some of her meetings.

Importance of Committee Work

Dr. Callahan reminded senators that committee work was extremely important to get the work done since the time at the Senate meetings is limited.

Alternate Delegate to the UNC Faculty Assembly

Dr. Callahan shared that the Faculty Senate was eligible to have an alternate for the Faculty Assembly and requested volunteers.

Overview of NCA&T Marketing Strategies-Dr. Marl Kiel

Dr. Kiel, Vice chancellor for development and university relations, represented the Chancellor's Cabinet and shared the University's marketing strategies and plans with Senators.

Dr. Kiel's unit is responsible for fund-raising for the University. He is also the executive director for A&T foundation, the organization that holds money for the university including \$40 million worth of property on campus. Affiliated entities related to Schools and programs on campus are generally 501C organizations and have their own boards, but they report to the University through Dr. Kiel.

NCA&T is now in the process of reviving a comprehensive marketing plan with the theme of 'making a difference in the world' after having to slow down on the marketing campaign as a result of budget cuts. He shared that the University had initially invested \$700,000, but is revving up plans for a statewide campaign using radio, TV, billboards and print advertising. He also said that all university materials are being revamped, and that his unit will make the creative investment for design of materials, starting with the Office of Admissions, but will request Schools and programs to pay for the cost of printing materials, etc.

An interactive website for better communication with employees as well as for student recruitment is in the works. In response to a question on the reach of the campaign, Dr. Kiel responded that the initiative (except for print materials) has a statewide focus since the costs are very high for a national reach.

In response to another question about availability of space for planning and development of faculty webpages, Dr. Kiel said that he wasn't sure of the specifics, but that the website will be revamped.

Dr. Shaw asked whether fundraising at the departmental level is frowned upon, and whether there are any resources for faculty to organize events for student development and program enhancement. Dr. Kiel responded that monies that are given to the university can be restricted or unrestricted, and unrestricted money is shared with administrators who can then use it for purposes such as faculty wishing to organize special events. He stressed that raising funds is encouraged at all levels, and that they be coordinated well.

A motion to approve minutes was approved by Senators

Committee Reports

Hearing and Reconsideration—Dr. Dilip Shah

Dr. Shaw thanked his committee for their hard work and faith in the process. He shared that the initial round of hearings and the reports that were compiled as a result of the hearings are being revisited since there was a flaw in the process. The Committee recently held hearings for two days, and reports have been submitted to the Chancellor's Office.

New Programs and Curricula—Dr. Thelma King

Dr. King shared that the paper packet did not include all signatures, but that the revised packet on Blackboard does include all the signatures. Dr. Ceola Ross Baber, Dean of the School of Education, and Dr. Walthea Cobitz, assistant Dean of the School of Education, attended the Faculty Senate meeting and Dr. Baber presented the program. The packet included two course changes and seven new courses. The course changes and new courses are part of the Professional Core delivered by Curriculum and Instruction for university wide education programs. Dr. Baber shared that the next step is for other education programs on campus to move forward with their own state mandated curricular revisions. These changes were made as a result of three years of work that started with the Teacher Education Council.

Dr. King recommended acceptance of the packet.

Dr. Oldham asked whether the Capstone course included in the packet will be a part of all teacher education programs since some programs already have their Capstone course too. Dr. Baber said that the capstone course in the packet will help teacher candidates meet requirements for licensure, but the Capstone course in other campus units addressing teacher education will deal with content.

The packet was passed by the Faculty Senate.

Faculty Welfare—Dr. Patricia Whitfield

Dr. Whitfield and Dr. Oldham provided an update on the parking issue. The parking director is aware of the issues of concern for faculty, and is open to listening to issues at the Committee meeting. Faculty questioned the fact that it cost more (\$398) to get a parking deck permit than regular campus parking, but that the deck is half-empty most of the time. Would it be more cost-efficient to reduce the price in order to have the deck used better? Faculty voiced concerns about resource allocation related to parking.

Dr. Whitfield said that her committee would be sending out an email to senators requesting input about the evaluation of the faculty teaching initiative.

Handbook Committee-- Dr. Carter

Dr. Carter said that the committee will be ready to share revisions to the handbook with the faculty Senate in April and the following topics are some of the items being revised:

- Faculty leave, illness, disability
- Criteria for evaluation of faculty

- Policies regarding research

Policies

Awarding of Posthumous Degrees

Senators discussed the policy document shared by the Provost, and suggested the following changes:

Revise 3A and 3B to read:

- a. An undergraduate student or master's student in nonthesis program who was completing the final semester of requirements for the degree at the time of death.
- b. A master's student who had completed course work required for the degree and was making sufficient progress toward completion of the thesis or project, at the time of death

In item #6, capitalize 'Dean' and include 'Dean arranges' (instead of makes arrangements)

University Space Policy

Dr. Ken Murray shared that the University Space Policy addresses issues related to office space, space for a new research project, etc., and does not address scheduling of space for classes. The policy has been shared with Deans already.

Senators voted to including the following sentence at the end of the document.

“Appeals to the process can be made to the Chancellor, whose decision is final.”

The policy was approved by the Faculty Senate.

Student Complaint Policy

The Student Complaint Policy was created to stay in compliance with SACS requirements.

Senators had several suggestions and questions related to the policy:

- What category of complaints will this policy address?
- What groups of the University public are included in this policy?
- What is the timeline for the process described in the policy?

Senators pointed out that the complaint was directed from faculty to chair, and then to the Assistant Vice Chancellor for Student Affairs, and excluded Deans.

Step 6—Senators were NOT in favor of student involvement at this level.

Center for Academic Excellence-request to require a C or better to pass Math 099

Policy is already in place in the mathematics departments and students cannot move forward from 99 unless they have a C or better.

The meeting was adjourned at 5:10 p.m.

The next faculty Senate Meeting is scheduled for Tuesday Feb 23, 2010 in Room 2015, Smith Hall

Submitted by Dr. Muktha Jost

Faculty Senate Secretary